

2017 BLOOMBERG ARTS INTERNSHIP

Information for Arts & Cultural Organization Partners

Young Audiences (YA) and the Greater Baltimore Cultural Alliance (GBCA) are pleased to announce the 2017 Bloomberg Arts Internship (BAI) program.

BACKGROUND: Bloomberg Philanthropies has awarded Young Audiences and GBCA a grant to fund 25 six-week, paid, summer internships at cultural institutions for rising seniors from Baltimore City Schools. Interns will also receive college and career support. We are thrilled to offer this new resource to local students and cultural organizations.

THE INTERNSHIP EXPERIENCE: The BAI model was developed as a pipeline for public school students to college and careers. It is a rigorous program, designed to challenge and inspire students. There are three major program elements: a six-week placement and project working day-to-day in an arts organization; visits to arts/cultural organizations; and professional development.

Placement/Project (Monday, Tuesday, Wednesday/7 hours per day) Three days a week, interns will work at a partner arts organization under the guidance of a designated staff member and will complete a project designed by the organization.

Field Trips: (Thursday/7 hours) On the fourth day, interns will participate in field trips to a variety of cultural institutions to learn more about the work of staff and the various roles in arts organizations. They will discuss and write about works they encounter during their visits.

Professional Development: (Friday/7 hours) On the fifth day, interns will participate in professional development. The professional development curriculum includes college prep presentations/workshops, time with a college mentor, financial management, and writing coaching sessions.

HOW ARE STUDENT INTERNS SELECTED? We are looking for students who demonstrate a strong commitment to school and a genuine interest in the arts and have partnered with several schools to help us with student recruitment. Students will complete an application and be interviewed for the position. They are paid \$9.25 per hour for 35 hours per week for the six-week internship, and an additional 20 hours for orientation week—a total of 230 hours from June 20-August 4, 2017.

HOW TO APPLY

Apply online at <http://bit.ly/2mR3ZzP>

Please be sure to include in your application and project description, the specific skills needed for the project and qualities/skills that would make the ideal intern for your organization.

GBCA will manage worksite applications.

IMPORTANT DATES

- **Worksite Application Due: April 14, 2017**
- Notification of Selection: April 24, 2017
- Student/Worksite Matching Event: TBD
- Worksite Orientation: Late May (TBD; 1.5 hours in the a.m.)
- Student Intern Orientation Week: June 20-23
- Six -Week Internship Program: June 26-Aug. 4
- Final Presentation of Project – first week of August (time/place TBD)

Role and Expectations of Arts & Cultural Organization Partners in BAI

Arts and Cultural organizations play a critical role in the Bloomberg Arts Internship. We are looking for 12-15 partners with the capacity to provide a rich, quality experience for the interns and meet the necessary Bloomberg guidelines. Worksite partners will be paid \$750 per intern to help offset the costs of staff time in supervising and guiding the intern(s). Selection of partner organizations as worksites will be based on the following Bloomberg guidelines:

- The organization will offer interns a meaningful role working on a defined project of use to the institution;
- The project will include the opportunity to engage in both creative and administrative work;
- The organization will identify a managing staff supervisor to guide and coach the intern(s). It will be helpful if the organization has an education department and/or experience working with high school students. The expertise of the managing staff supervisor and the demonstrated capacity to work effectively with high school students will also be a key factor in being selected;
- The capacity to host two interns. Bloomberg best practices indicate that having two interns per organization works best, but exceptions may be made for organizations who can host only one intern or wish to host more than two;
- The organization is willing to participate in several required activities: an intern/worksite matching session, a one-time worksite orientation, and a final event when interns will each make project presentation;
- The organization considers having the intern(s) plan and implement a field trip for a group of students from the Young Audiences Summer Arts and Learning Academies (yamd.org/summer)
- The organization will provide feedback to be incorporated in a final evaluation of the program.

We will work to ensure that our roster of placements includes large and small organizations, those working in a variety of visual and performing arts disciplines, organizations serving different constituencies, and organizations located in different geographical areas of the city.

We have so many extraordinary arts/cultural organizations in Baltimore. Although only 12 to 15 organizations will be selected as worksite partners, there will be other ways to collaborate with us on BAI, such as hosting visits as part of the cultural field trip days or participating as a presenter/ panel member as part of the professional development curriculum.

How We Will Support You

The YA/GBCA team comprises members with expertise in arts leadership and management, curriculum development, and arts education. Partners can expect consistent support from the YA/GBCA staff throughout the program.

- We will be responsible for making sure that students make a full commitment to completing all requirements of the placement and program, and will orient and prepare students for the responsibilities of working with partners.
- We will be responsible for planning and implementing field trips, professional development days, and the final event.
- We will arrange for a NYC/Philadelphia worksite coordinator(s) to participate in the worksite orientation session to give you a sense of what to expect.
- Our Bloomberg Program Coordinator, Chaz Walters will serve as a resource to you and a liaison to students in helping with issues as they arise, both through regular communication and site visits.
- We will ask for ongoing feedback in order to continue to make any necessary adjustments that will strengthen the program.
- We will process all payments to the students.
- We will use your feedback/perspective in the final evaluations process.

QUESTIONS?

Contact Chaz Walters, Bloomberg Program Coordinator
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