

# Urban Arts Leadership Program

## 2015-16 Fellowship Application

*The Urban Arts Leadership Program is a program of the Greater Baltimore Cultural Alliance*

The **Urban Arts Leadership Program (UALP)** seeks to identify ten exceptional rising leaders of color who aspire to leadership positions at arts and cultural organizations in Maryland.

The Program will provide workshops, mentoring sessions, talks, discussions, as well as a three (3) or six (6) month internship placement at a partnering organization, helping Fellows to develop new and expanded skills and networks. It is open to applicants with a particular focus on serving emerging leaders of color.

**SUBMISSION DEADLINE: Friday, May 29, 2015, 12pm Eastern Time**

Before assembling your application, **please follow application instructions carefully.**

PLEASE NOTE: The application process involves two stages. Based on an independent panel's evaluation, a select number of applicants will be invited to interview.

### SECTION I: APPLICANT INFORMATION

Applicant's Legal Name \_\_\_\_\_

Preferred Name Used (if applicable) \_\_\_\_\_ Title \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Primary Phone \_\_\_\_\_ Mobile Phone (if different) \_\_\_\_\_

E-mail \_\_\_\_\_ Website (if applicable) \_\_\_\_\_

Number of years of professional experience working in arts and culture \_\_\_\_\_

Area(s) of leadership interest (check all that apply):

- |   |                                      |  |  |
|---|--------------------------------------|--|--|
| <input type="checkbox"/> Development                | <input type="checkbox"/> Education   | <input type="checkbox"/> Program Management  | <input type="checkbox"/> Research              |
| <input type="checkbox"/> Curatorial                 | <input type="checkbox"/> Finance     | <input type="checkbox"/> Audience Engagement | <input type="checkbox"/> Operations            |
| <input type="checkbox"/> Artist Relations           | <input type="checkbox"/> IT          | <input type="checkbox"/> Community Programs  | <input type="checkbox"/> Production Management |
| <input type="checkbox"/> Marketing & Communications | <input type="checkbox"/> Other _____ |  |  |

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## SECTION II: APPLICATION NARRATIVE

### FORMATTING:

- Please type answers using Arial font no smaller than 11 point.
- All answers must be double-spaced using a margin no smaller than 1" on all sides.
- First, type the question in bold and then type the answer directly below the corresponding question in regular font style. The answers to individual questions may vary in length, but this application section may not exceed five (5) total pages. Additional pages beyond the five-page maximum will not be forwarded to the selection panel.

### NARRATIVE QUESTIONS:

Please answer all questions in the order that they are listed below.

- What does leadership mean to you? Cite specific examples of how you have demonstrated leadership and what leadership lesson had the most impact on you and your work.
- What is/are your area(s) of leadership focus: [i.e.: artistic, management, production]?
- What are your long-term goals?
- Why is this the right time in your career to take part in this program?
- Describe the type of organization in which you want to lead, and specific area(s) of responsibility where you would have the most impact.
- If chosen for this program, what specific skills do you hope to gain/develop?
- What is your understanding of “diversity” and/or “inclusion”?
- Describe a project or experience that demonstrates your commitment to diversity and inclusion, and racial equity.
- Is there anything else you would like the selection panel to know about you?

## SECTION III: RESUME/CV

Please provide a resume or CV including dates and descriptions for any paid and unpaid work experience as it relates to your career in the arts and any leadership activities, two (2) pages maximum.

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## APPLICATION CHECKLIST:

Please check the following to ensure that your UALP Fellowship Application is complete.

- Applicant Information
- Application Narrative
- Resume/CV
- Two Letters of Recommendation (Please see Letters of Recommendation guidelines on page 4 or visit <http://tinyurl.com/187zsuu>)

Please include the names and titles of your recommenders (i.e. professors, work managers, etc.):

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

Applicant certifies that they meet the following eligibility requirements:

- A resident of Baltimore City, Baltimore County, Anne Arundel County, Carroll County, Harford County, or Howard County at the time of application and throughout the duration of the program
- A U.S. citizen or permanent legal resident
- A senior or recent graduate of a four-year undergraduate college or university.
- Has demonstrated and assumed a leadership role in an arts-related endeavor.
- Can commit to at least 20 hours a week (including weekend meetings) for the duration of the program

## **IMPORTANT:**

Applicant information, narrative, resume/CV and application checklist should be sent as a SINGLE PDF DOCUMENT, SAVED AS: "ApplicantLastName\_ApplicantFirstName\_2015Application"

All application materials should be sent via e-mail to: [artsleadership@baltimoreculture.org](mailto:artsleadership@baltimoreculture.org).

Submission deadline: Friday, May 29, 2015, 12pm Eastern Time

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## LETTERS OF RECOMMENDATION GUIDELINES

The application requires **two** letters of recommendation that address why you are a strong candidate for the Urban Arts Leadership Program.

**Recommendations must be received by June 2, 2015, 12pm Eastern Time.** Unsigned and/or late recommendations will not be accepted.

You will be responsible for sharing the below information with your recommenders. All recommenders must review the following:

### RECOMMENDATION INSTRUCTIONS:

The Urban Arts Leadership Program (UALP) creates a more diverse and inclusive landscape in arts administration by supporting the professional development of exceptional rising leaders of color who aim to take on leadership positions in cultural organizations throughout Maryland. Ideal candidates will demonstrate a readiness to take full advantage of the professional development opportunities that will be offered throughout the program.

In your recommendation, please be sure to describe:

- Your overall assessment of the candidate
- At least one example in which you have experienced this candidate's leadership skills
- The candidate's potential to impact the cultural field in a positive way.

NOTE: Your letter should include your name, title, email address and phone number, and must not exceed two pages. Additional pages will not be forwarded to the selection panel.

Once completed, please sign and date the letter, and save the file as a PDF labeled accordingly:  
"ApplicantLastName\_ApplicantFirstName\_UALP\_REC.pdf"

E-mail your Letter of Recommendation to: [artsleadership@baltimoreculture.org](mailto:artsleadership@baltimoreculture.org).

**The Letter of Recommendation Deadline is Tuesday, June 2, 2015, 12pm Eastern Time.**

**UNSIGNED AND/OR LATE RECOMMENDATIONS WILL NOT BE ACCEPTED.**