



PARTNER APPLICATION

The Urban Arts Leadership Program (UALP) diversifies and strengthens administrative leadership in cultural organizations by connecting emerging professionals to training and resources that will help position them as leaders. The Program will provide information and organizational placement that will help participants develop new and expanded skills and networks. It is open to all applicants with a particular focus on serving emerging leaders of color.

UALP partner benefits include:

- Access to emerging administrators of color who can build organizational capacity and expand existing and/or develop new programs. UALP Fellows undergo training in understanding nonprofit structure, grant writing and foundation culture, and financial literacy.
 - Participation in a citywide network nonprofit UALP host sites.
 - Opportunities to host training and cultural events sponsored by GBCA and its membership organizations.
 - Access to assessment tools that translate your programming into measurable outcomes.
 - Exposure and publicity for your organization through UALP events and media outreach.
 - Meeting and mentoring of emerging leaders in the Baltimore area.
-

UALP Partner Application Process:

- **Applications are due OCTOBER 15, 2014.**
 - Based on a panel review, a select number of partner applicants will be invited to submit a final application with an accepted UALP fellow.
 - UALP management will provide a list of all biographical information and application material for 2014-2015 fellows to ensure the best possible match.
-

Please see application guidelines on the following pages. There are four sections in the application that must be completed before submission.

All completed applications should be e-mailed to artsleadership@baltimoreculture.org.

UALP PARTNER APPLICATION

SECTION I: Partner Contact Information

Organization Name: _____

Application Contact Name and Title: _____

Phone: _____ E-mail: _____

Address: _____ City: _____ State: _____ Zip: _____

Tax ID Number (Please include a copy of your Tax ID certificate): _____

First Year of Organization Operation: _____

Section II: Organizational Structure Information

- **Describe the current composition of your organization. Please be sure to include:**
 - Organizational Budget
 - Organizational Chart and/or Staff List

- **UALP is working with Baltimore Racial Justice Action (BRJA) to help partner organizations evaluate their racial equity, including policy and procedure reviews and examinations and overall impact of organizations' climate and culture. For this process please provide your most recent Equal Opportunity Employment Report (EEO-1) or the following information:**
 - Please state the number of employees currently staffed at your organization for each ethnicity:
 - White:
 - Black:
 - Hispanic:
 - Asian:
 - American Indian/Alaskan Native:
 - Native Hawaiian/Pacific Islander:
 - Two or more races:
 - Other:

UALP PARTNER APPLICATION

SECTION II CONTINUED:

- Please state the number of employees currently staffed at your organization for each age demographic:
 - 18 – 24:
 - 25 – 34:
 - 35 – 44:
 - 45 – 54:
 - 55 – 64:
 - 65+:
- Please state the number of employees currently staffed at your organization who identify with the following gender(s):
 - Male:
 - Female:
 - Other:
- **Audience information (not to exceed 200 words):**
 - Who is your organization’s targeted audience?
 - Why have you identified this as your audience and what is your organization’s history with them?
 - How many people do you serve? Please include your method(s) for measuring demographics (qualitative and/or quantitative)

Section III: Fellowship Timeline and Summary:

- List a detailed timeline of fellowship activities, including start and end dates.
- In 350 words or less, summarize the focus of your proposed Fellowship Activity. Please be sure to address the following:
 - UALP seeks to identify exceptionally talented early-career professionals who are committed to working full-time. Please make sure all proposed activities place the UALP Fellow in a position of responsibility.
 - All projects should have a definite beginning and end. Fellowship periods may be either three or six months between the months of February 2015 to July 2015.
 - What methodology will be used to evaluate your activities and how will you measure your progress (quantitatively and/or qualitatively) to determine whether UALP Fellowship has been successful?

UALP PARTNER APPLICATION

Section III: Project Director

Each UALP Partner must have a Project Director. All Project Directors must be full-time employees of your organization and are required to report on the progress of UALP fellows. Project Directors must also attend three (3) Professional Development Seminars hosted by UALP partner Baltimore Racial Justice Action.

Project Director Name: _____

Project Director Title: _____

Project Director Phone: _____ E-mail: _____

Number of years in supervisory position: _____

All completed applications must be received by OCTOBER 15, 2015.

Applications should be e-mailed to artsleadership@baltimoreculture.org.

*The Urban Arts Leadership Program is a program of the
Greater Baltimore Cultural Alliance.*